

WILLIAMSON COUNTY EMERGENCY SERVICES DISTRICT #2
MINUTES OF THE REGULAR MEETING – August 15, 2019

The Williamson County Emergency Services District #2 held a regular meeting on August 15, 2019 at Sam Bass Fire Department Station 2, 16248 Great Oaks Drive, Round Rock, Texas.

Commissioners in Attendance:

ESD Commissioners present: Thom Nanninga, Jordan Baltazor, Tim Hunsberger, Darryl Pool, Russell Strahan.

Others in Attendance:

Sam Bass Fire Dept.: Chief David Kieschnick and Assistant Chief Keith Farris
Municipal Accounts & Consulting: Taylor Kolmodin
Legal Counsel: Mark Dietz
Public: Bob Shugart

Meeting was called to order at 7:15pm by Commissioner Nanninga.

Pledge of Allegiance was led by Commissioner Baltazor.

Public Comment: Bob Shugart said he has an idea for raising revenue he would like to discuss with Chief Kieschnick after the meeting.

Action items

ITEM 4: *Approve July meeting minutes.*

The July 11, 2019 meeting minutes were approved as presented.

Motion: Strahan Second: Baltazor [Unanimous]

ITEM 5: *Review bookkeeper's report from Municipal Accounts & Consulting and consent to: a) approval of payment of monthly bills and invoices, b) approval of monthly financial report.*

Kolmodin presented the District's monthly financial statements, monthly bills, and invoices. Report approved as presented.

Motion: Baltazor Second: Nanninga [Unanimous]

ITEM 9: *Discuss and take action relative to engaging a law firm relative to Sales Tax Election.*

Dietz discussed procedures for getting a sales tax election on the ballot. The District can use limited funds only for the purpose of educating voters as to the purpose of the proposal. SBFD cannot use funds received from the District in such an election.

Dietz recommended retaining an attorney to advise the District on formulating ballot language and interacting with county election officials. He is available for that purpose and named other area attorneys with experience in handling such matters.

No action was taken.

ITEM 6: *Discuss and take action relative to Establishing 2020 budget.*

Kolmodin presented a draft budget for 2020. She stated the District would receive approximately \$128,000 more in 2020 than in 2019 if a 2019 property tax rate of ten cents per \$100 valuation is adopted. Commissioners will consider the draft budget and adopt a 2020 budget at the regular meeting on September 19, 2019.

ITEM 7: *Discuss and take action relative to establishing 2019 Property Tax Rate.*

Hearings will be held August 29 and September 5, 2019 for Commissioners to hear comments from the public regarding adoption of a 2019 property tax rate. Commissioners will adopt a 2019 property tax rate at the regular meeting on September 19, 2019.

ITEM 8: *Discuss and take action relative to Station 3.*

Chief Kieschnick reported that bamboo along the rear property line is still being eliminated. Fence installation as previously approved by Commissioners will begin once that process is complete.

Engine 3 had to have minor repairs performed. Expenses were covered by Pearce Manufacturing.

An open house was held at Station 3 on July 20, 2019. With limited advertising, attendance still exceeded expectations. SBFD personnel were active in showing the facility and explaining operations to the public.

ITEM 10: *Receive monthly report from Sam Bass Fire Department regarding emergency operations, response times, call volume, training, management activities and membership.*

Chief Kieschnick presented the reports for June and July, 2019.

ITEM 11: *Discuss potential agenda items, time and date for future meetings. (8/29/19, 9/5/19, 9/19/19).*

Public tax hearings will be held August 29 and September 5, 2019. Next regular meeting to be held on September 19, 2019 at which time the District's 2019 property tax rate will be set and 2020 budget adopted. All hearings and meetings will begin at 7:00pm at Sam Bass Fire Station #2. Kolmodin will attend a hearing if property tax information has been received from the Williamson County Tax Assessor-Collector.

Adjournment:

Motion to adjourn made at 8:32pm.

Motion: Strahan Second: Hunsberger [Unanimous]

“I attest that all the above information is true and correct to the best of my knowledge.”

Submitted by: Darryl Pool, Secretary, Williamson County ESD #2